

**Date**

Time (90 minutes)

Location

SAMPLE BOARD ORIENTATION AGENDA

Item	Topic	Presenter	Time
1	Introductions and Welcome	Board Chair	10 mins
2	Brief History of the organization	Executive Director	10 mins
3	Current Program, Philosophies, and Purpose	Program Committee Chair	15 mins
4	Organization's Financial Picture <ul style="list-style-type: none"> - Financial Report - Current Budget - Fundraising Plan for Meeting the Budget 	Board Treasure	15 mins
5	About the Board	Board Chair or Assigned Board Member	15 mins
6	Board's Roles and Responsibilities	Nomination or Executive Committee Chair	15 mins
7	Questions and Answers	Board Chair	5 mins
8	Collection of Board Expectation Form	Board Chair	2.5 mins
9	Adjournment & Closing remarks	Board Chair	2.5 mins