

Nonprofit Consultation Service



SUPPORTING WORLD HOPE
ONE NONPROFIT AT A TIME.

Sample Board Member Job Description

1. Attend and participate at regular board meetings (approximately 75% per year).
2. Commitment to and passion for the mission and programs.
3. Serve on at least one subcommittee of the board.
4. Advocate for the organization to your contacts and networks.
5. Give a significant and meaningful, personal annual donation. (bylaws require a minimum of \$100)
6. Attend and bring people to organization fundraisers and events.
7. Help support fundraising activities of the organization – approximately 30 minutes per month.
8. Provide financial oversight and governance, with regard to your area of professional expertise.