

## Board Matrix

### Expertise / Skills / Personal Data

This worksheet can be adapted by the organization’s board to assess its current board composition and plan for the future. The governance committee can develop an appropriate grid for the organization and then present its findings to the full board.

In considering board building, an organization is legally obligated to follow its bylaws, which may include specific criteria on board size, structure, and composition. Or the bylaws may need to be updated to incorporate and acknowledge any changes in the environment and community that have made modifications to the board structure necessary or desirable.

Remember, an organization will look for different skills and strengths from its board members depending on its stage of development and other circumstances.

	Current Members						Prospective Members					
	A	B	C	D	E	F	A	B	C	D	E	F
<b>Age</b>												
18 or under												
19 – 34												
35 – 50												
51 – 65												
Over 65												
<b>Gender</b>												
Female												
Male												
<b>Socioeconomics/Race/Ethnicity/Disability</b>												
Low income												
African American/Black												
Asian/Pacific Islander												
Caucasian												
Hispanic/Latino												
Native American/Indian												
Disability												
Other												
<b>Resources</b>												
Money to give/affluence												
Access to money												
Access to other resources												
Availability for active participation												
Other												

	Current Members						Prospective Members					
	A	B	C	D	E	F	A	B	C	D	E	F
<b>Community Connections</b>												
Religious organizations												
Corporate												
Education												
Media												
Political												
Philanthropy												
Small business												
Social services												
Other												
<b>Qualities</b>												
Leadership skills												
Willingness to work												
Personal connection with Organization mission												
Other												
<b>Personal Style</b>												
Consensus builder												
Good communicator												
Influencer												
Strategist												
Visionary												
Other												
<b>Areas of Expertise</b>												
Administration / management												
Entrepreneurship												
Financial management												
Accounting												
Banking and trusts												
Investments												
Fundraising												
Government												
International affairs												
Law												
Marketing / public relations												
Human resources												
Strategic planning												
Real estate												
Special program focus												
Technology												
Other												
<b>Number of years (or terms) on the board</b>												